



LincolnCarlton · ACADEMY ·

November 30th 2017

Dear parents of children in Banksy class,

I am writing to let you know about the plans for maternity cover when Mrs Melhuish leaves us to have her baby next year.

We have appointed a very experienced and lovely teacher who will start with us at the beginning of January, called Mrs Rachael Wood, and she will teach in Banksy class 4 days a week, Mondays through to Thursdays. Mrs Melhuish, Mrs Wood and Mrs Burford will work closely together in the transition period, in order to ensure that things are as seamless as possible.

Mrs Burford will continue to work in Banksy on Fridays for continuity for the class and in addition she will take on some of Mrs Melhuish's leadership responsibilities outside of the classroom.

Miss Bilton will remain in Banksy class and Mr Sell will join us again in February after his 6 week placement in another school. This too will ensure stability and continuity for the children and will mean that you have some familiar faces around too.

We hope that the children will have the chance to meet Mrs Wood before the Christmas break.

Please ask if you have any questions about this.

Yours sincerely,

Mrs Rebecca Malam
Headteacher