



Lincoln Carlton · ACADEMY ·

9th February 2018

Dear Parents and Carers,

Year 1 trip Whisby Education Centre

We are planning to take Year 1 to Whisby Education Centre on Tuesday 17th April as part of their topic "Enchanted Woodland"!

The children will leave school at 9:15am so please could you ensure your child is at school on time for registration at 8.55am. They will leave Whisby at 2:30pm to return to school for a usual finish time of 3:20pm. They will need to have a warm coat, their usual school uniform top, comfortable trousers and wellies or boots.

There will be a charge of £5.00 for the admission and £2.11 to cover the cost of the coach therefore making a total of **£7.11**. This amount has been added as a payment item to your Parent Pay account. If you have not activated this yet and do not have your activation letter, please email enquiries@lincolncarltonacademy.lincs.sch.uk for a replacement copy.

Please can all children bring a packed lunch and a drink. If your child is in receipt of Free School Meals Pupil Premium a packed lunch will be provided. If you have any problems with providing a packed lunch please contact the school office before the day of the trip.

If you are in receipt of Income Support, Income Based Job Seeking Allowance, support under part V1 of the Immigration and Asylum Act 1999, Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (currently in receipt of Free School Meals). If in receipt of any of the above you could be exempt from making a voluntary contribution.

We would be very grateful for some volunteers to be available to help on the trip – these will be picked at random if there are more volunteers than spaces.

Yours sincerely,

Year 1 Teachers

Year 1 Trip to Whisby Education Centre – Tuesday 17th April

I give permission for my child to go to Whisby Education Centre and I have contributed £7.11 by ParentPay.

Signed..... Date.....

Child's name..... Class.....

I (name)..... would like to help on this trip.

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www.lincolncarltonacademy.com

Headteacher: Mrs Rebecca Malam (NPQH)