



Lincoln Carlton · ACADEMY ·

9th February 2018

Dear Parents and Carers

Reception Trip to Hall Park Farm

We are planning to take our Reception classes to Hall Park Farm on Thursday 3rd May as part of their term 5 topic – **Animal Magic**.

The children will leave school at 9:15am so please could you ensure your child is at school on time for registration at 8.55am. They will leave Hall Farm Park at 2:30pm to return to school for a usual finish time. They will need to have a warm coat, their usual school uniform top, comfortable trousers and wellies or boots.

There will be a charge of £4.25 for the admission and £5.08 to cover the cost of the coach therefore making a total of **£9.33**. This amount has been added as a payment item to your Parent Pay account. If you have not activated this yet and do not have your activation letter, please email enquiries@lincolncarltonacademy.lincs.sch.uk for a replacement copy.

Please can all children bring a packed lunch and a drink. If your child is in receipt of Free School Meals Pupil Premium a packed lunch will be provided. If you have any problems with providing a packed lunch please contact the school before the day of the trip.

If you are in receipt of Income Support, Income Based Job Seeking Allowance, support under part V1 of the Immigration and Asylum Act 1999, Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (currently in receipt of Free School Meals). If in receipt of any of the above you could be exempt from making a voluntary contribution.

We would be very grateful for some volunteers to be available to help on the trip – these will be picked at random if there are more volunteers than spaces.

Yours sincerely,

EYFS Teachers

Hall Park Farm – Thursday 3rd May – Reception classes

I give permission for my child to go to Hall Park Farm and I have contributed £9.33 for my child to go through my Parent Pay account.

Signed..... Date.....

Child's name..... Class.....

I (name)..... would like to help on this trip.

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