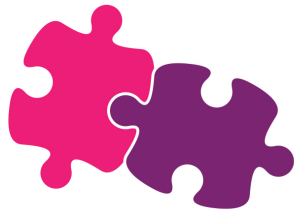


Lincoln Carlton Academy



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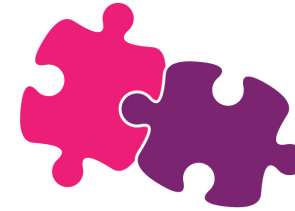
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Year 4

Parent Handbook



ROMANS ·



VIKINGS ·

Introduction

As most of our pupils move up through the school we have tried to make this guide more specific to what your child will experience differently in the coming year.

As you will see, there are significant changes to how their time in school is spent as the children move upwards and grow ever more independent.

We hope this booklet is useful to you and if you can think of anything we can include in the future, please let us know.



Mrs R Malam
Head Teacher

Moving Up

As your child enters their final term in Year 4, a letter will be sent out to you telling you which class they will be moving up into and who will be the teacher for that class.

At the end of June a day will be allocated as a 'Moving Up Day'. On this day your child will spend the day in their new classroom with their new teacher.

The classes in Year 5 are:

Watch this space...

Term Dates 2017/18

Term	Day	Date
1	Tuesday To Friday	5th September 2017 20th October 2017
2	Monday To Tuesday <i>School closed Friday 8th December for staff INSET day.</i> <i>Bank Holidays Monday 25th & Tuesday 26th December 2017 and Monday 1st January 2018</i>	30th October 2017 19th December 2017
3	Wednesday To Friday	3rd January 2018 9th February 2018
4	Monday To Wednesday <i>Bank Holidays Friday 30th March and Monday 2nd April 2018</i>	19th February 2018 28th March 2018
5	Monday To Friday <i>Bank Holidays Monday 7th May and Monday 28th May 2018</i>	16th April 2018 25th May 2018
6	Monday To Friday	4th June 2018 20th July 2018

Life in Year 4

In Year 4, children are expected to be more independent and accountable for their own learning and development, alongside their teachers' input.

Parents will be invited into SHARE mornings but generally will not come into school in a morning apart from special occasions. We hope that you will leave your child at the main gates to walk to their class.

Other examples of their building independence is changing their own book, handing homework in and looking after their belongings (please help with this—we would love for you parents to not have to carry book bags and water bottles home!)

A typical day may look like this:

8.50-9.10	Morning challenge and registration
9.10-9.40	Guided Reading
9.45-10.40	English
10.45-10.55	Break
11.00-12.10	Maths
12.10-1.00	Lunch & Break
1.00-1.30	Spelling
1.30-2.50	Topic Based Session
2.50-3.05	Assembly
3.05-3.30	Final Learning Session

HOMWORK

Children will be set a piece of weekly homework that will link to Math, English and/or Topic learning. This will go out every Friday to be handed in on a Wednesday for marking.

We would like you to support your children with this but allow them to be independent. Please keep in touch with us if you have concerns about their home learning.

The homework will either link to previous learning or be a pre-learning task.

As well as this, children will be given spellings on a Friday and tested the following Friday.

READING

We want to continue to encourage children to read regularly. Please ensure your child still reads at least 3 times a week and a record of this kept in their Reading Record. They can even start writing these entries themselves!

KS2 School Trips

As our pupils are getting older, we will be planning some residential school visits. Attendance on these trips will not be compulsory but is encouraged as the experience and memories gained will stay with them forever.

We are proposing for children to have a 1 night residential at LCA in Year 3, 1 night away in Year 4 and a Monday to Friday visit in Year 6.

We are aware that these trips can be costly and so we will be able to provide payments by instalments. The three trips combined we estimate will cost approximately £600 but further information will be sent for each trip.

The children will also participate in termly swimming lessons in Year 3 and Year 5. Each class will go swimming to Lincoln Castle Academy every other term. The cost for the coaches is broken down across the term and payable via Parent Pay.

As with all trips, without sufficient contributions from parents we may not be able to subsidise a year group attending a trip. If you are having any problems with making payments, please speak to the school office as soon as possible.

Before and After School Care

If you would like your child to attend kids club before or after school, please contact Greetwell Hollow directly on 01522 548456.

After School Clubs

We will continue to offer after school activities on a half-termly basis. In order to secure a place in one of the groups, please respond as soon as possible to the letter sent out, following the directions given to book.

There is the option of learning a musical instrument and details will be sent out via letter.

Special and Class Assemblies

As previous years, your year groups dates will be published in the newsletter and your class teacher will let you know if your child has been selected for an award.

SHARE

SHARE will continue to happen regularly at 9am. All dates will be in the diary section of the newsletter.

Uniform

As in previous years, your children will need items from the uniform section of the website. Please could you also ensure that your child has a pair of tracksuit bottoms in their PE kit for autumn/winter months.

We ask that PE Kits are brought into school every day. They can be stored in your child's locker. Please ensure the PE kit follows our school uniform policy (white or purple T-shirt, navy or black bottoms, plimsolls or trainers).

Please ensure all items are named. If you wish to support CAFS while buying name stickers, please enter the code 35505 at www.name-labels.com.

Parent's Evenings

Parent's Evenings are held twice a year in the autumn and spring terms and there is an informal parent drop in at the end of the summer term. At Parent's Evening we welcome the whole family to join us for drinks and cake. We also provide a crèche for the little ones too. You will be informed when the Parent's Evenings are coming up and will have the opportunity to book in to see the class teachers to discuss your child's progress.

CAFS

All parents are welcome at CAFS meetings and events; help is always welcome, as are new ideas for improving the quality and range of the group's activities. Please come along to a meeting, you will be most welcome.

You can keep up to date with CAFS news via the CAFS section on the newsletter and on Facebook; Lincoln Carlton Academy Friends & Staff - CAFS

Golden Treats

As in the rest of the school, each day every child starts on the sun and as they go through the day and make their individual choices, they can move upwards onto the silver and even the gold star for following our 6 Golden Rules.

If the choices they make are not so good, they may be moved down to the white cloud or the black cloud. These can change through the course of the day and at home time, if they are on the gold star they get a gold star sticker on their own chart in the classroom.

The reward system for Golden Treats is different in Key Stage 2 to reflect the children's maturity.

The Golden Rules and Values

We expect a high standard of behaviour at all times and encourage this by praising and rewarding positive behaviour through a variety of means, including the Friday “Special Assembly” to which parents are invited in rotation.

Golden Rule

Corresponding Value

We are **Honest**

Integrity

We are **Responsible & Respectful**

Gratitude

We are **Helpful**

Support

We **Try Our Best**

Resilience

We **Listen**

Understanding

We are **Kind & Caring**

Oneness

We also have the **Carlton 4 C’s**

- **Calm, Co-operative and Caring Community**
- **Courteous Corridors**
- **Considerate Classrooms**
- **Clean Cloakrooms**

Keeping in Touch

We use variety of ways to communicate with you about what is happening in school and special events.

Please check out our website for school details:

www.lincolncarltonacademy.com

The newsletter goes out fortnightly on a Thursday by email so please look out for it. All letters regarding school trips, events or after school clubs will be sent out by email with the Thursday newsletter. Please continue to check book bags each night in case some information is sent this way.

We will also be introducing ParentHub—a free app to all Android and IOS users. More information to follow.

Our facebook page is:

www.facebook.com/lincolncarltonacademy.

As we continue to aim to be a paperless school, please notify the office as soon as possible if you change your email address. You can send changes to:

enquiries@lincolncarltonacademy.lincs.sch.uk

Curriculum Themes

Term 1	Traders and Raiders
Term 2	Burps, Bottoms and Bile.
Term 3	Misty Mountain Sienna
Term 4	I am Warrior!
Term 5	Playlist
Term 6	Blue Abyss

In Key Stage 2, your child will learn a Modern Foreign Language and you will receive more information about this through the year.

Food in School

Unlike Key Stage 1, you will need to provide a packed lunch for your children or you have the option to purchase a hot dinner. This can be done through the Parent Pay site and more information will be sent towards the end of their last term in Year 2.

Children will not be provided with fruit through the Government's Fruit Scheme and so we encourage you to send them with an extra item of fruit, or a cereal bar for them to have at the morning break.

If you would like your child to have milk each morning. Please register and pay at www.coolmilk.com.

Attendance

Attendance at school is essential for learning and as such we expect excellent attendance and this is defined as 96% or above. If your child is ill or not well enough to come to school, parents/carers are asked to inform us by telephone before the start of the school day. A coding system is used in the registers and any unexplained absence is noted and followed up. Every month, the family support worker and our Head teacher monitor the attendance of every child in school. If a child's attendance falls below 95% an initial letter is sent to let you know.

If the child's attendance does not improve, the parents/carers will be invited into school to discuss the matter. As each successive period of monitoring causes concern, the intervention becomes more severe and can result in being issued fixed penalty notices and finally legal prosecution. The Early Years of a child's attendance is a critical time to establish good school attendance.

Please also ensure your children arrive at school on time as the first 10 minutes in school is a valuable time for your child to settle into the school day. If your child arrives after the register is taken at 9.10am they will be marked as late and letters may be sent out for persistent lateness.