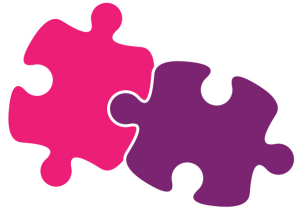


Lincoln Carlton Academy

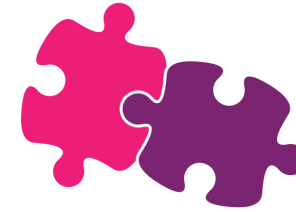


Lincoln Carlton
· ACADEMY ·

Lincoln Carlton Academy
Carlton Boulevard
Lincoln
LN2 4AG

01522 522633

enquiries@lincolncarltonacademy.lincs.sch.uk



Lincoln Carlton
· ACADEMY ·

Year 1

Parent Handbook



Brazil.



Japan.

Introduction

As most Year 1 pupils have been with us as a Monkey or Giraffe we have tried to make this guide more specific to what your child will experience differently in the coming year.

Although the timings of the day remain the same, there are slight changes to how their time in school is spent.

We hope this booklet is useful to you and if you can think of anything we can include in the future, please let us know.



Mrs R Malam
Head Teacher

Moving Up

As your child enters their final term in Year 1, a letter will be sent out to you telling you which class they will be moving up into and who will be the teacher for that class.

During Term 6 a day will be allocated as a 'Moving Up Day'. On this day your child will spend the day in their new classroom with their new teacher.

The classes in Year 2 are:



Banksy.



Klee.

Uniform

Uniform can be purchased at the following suppliers:

www.lca.impacttrading.co.uk

www.tesco.com/ues

www.uniform-direct.com/acatalogue/Lincoln-Carlton-Academy.html

Uniform Direct, Pelham centre, Lincoln or High Street, Lincoln

As in previous years, your children will need items from the uniform section of the website.

We ask that PE Kits are brought into school every day. They can be stored on their pegs.

Children do not need to wear PE kit to school on any day.

Please ensure the PE kit follows our school uniform policy (white or purple T-shirt, navy or black bottoms, plimsolls or trainers). Please could you also ensure that your child has a pair of tracksuit bottoms in their PE kit for autumn/winter months.

Please ensure all items are named. If you wish to support CAFS while buying name stickers, please enter the code 35505 at www.name-labels.com.

CAFS

All parents are welcome at CAFS meetings and events; help is always welcome, as are new ideas for improving the quality and range of the group's activities. Please come along to a meeting, you will be most welcome.

You can keep up to date with CAFS news via the CAFS section on the newsletter and on Facebook; Lincoln Carlton Academy Friends & Staff - CAFS

Life in Year 1

In Year 1, children have the opportunity to build on the skills and experiences they have learned in Reception. They will continue on their journey of becoming independent learners and an expectation that they complete tasks without an adult will be introduced. Lots of active, practical learning will continue as this is the best way that young children learn new skills and knowledge, although more recorded work will be expected as the year progresses. Children will be able to develop their learning further through accessing a wide range of independent and adult supported activities in our outside area during the week.

As children are introduced to a new theme each term, they are encouraged to begin an open ended project at home on this theme. This gives an opportunity for children to direct their own learning and develop their ideas. Teachers will give ideas for activities and ways to enhance their learning but children are encouraged to use their imagination to extend learning further. This is an opportunity for linking learning between home and school and the children get an opportunity to celebrate their homework projects together at the end of the theme.

Before and After School Care

If you would like your child to attend Kids Club before or after school, please contact Greetwell Hollow directly on 01522 548456.

After School Clubs

We will continue to offer after school activities on a half-termly basis. In order to secure a place in one of the groups, please respond as soon as possible to the letter sent out, following the directions given to book.

In Year 1, an option of learning a musical instrument is offered and details are sent out via letter.

Term Dates 2017/18

Term	Day	Date
1	Tuesday To Friday	5th September 2017 20th October 2017
2	Monday To Tuesday <i>School closed Friday 8th December for staff INSET day. Bank Holidays Monday 25th & Tuesday 26th December 2017 and Monday 1st January 2018</i>	30th October 2017 19th December 2017
3	Wednesday To Friday	3rd January 2018 9th February 2018
4	Monday To Wednesday <i>Bank Holidays Friday 30th March and Monday 2nd April 2018</i>	19th February 2018 28th March 2018
5	Monday To Friday <i>Bank Holidays Monday 7th May and Monday 28th May 2018</i>	16th April 2018 25th May 2018
6	Monday To Friday	4th June 2018 20th July 2018

Attendance

Attendance at school is essential for learning and as such we expect excellent attendance and this is defined as 96% or above. If your child is ill or not well enough to come to school, parents/carers are asked to inform us by telephone before the start of the school day. A coding system is used in the registers and any unexplained absence is noted and followed up. Every month, the family support worker and our Head teacher monitor the attendance of every child in school. If a child's attendance falls below 95% an initial letter is sent to let you know.

If the child's attendance does not improve, the parents/carers will be invited into school to discuss the matter. As each successive period of monitoring causes concern, the intervention becomes more severe and can result in being issued fixed penalty notices and finally legal prosecution. The Early Years of a child's attendance is a critical time to establish good school attendance.

Please also ensure your children arrive at school on time as the first 10 minutes in school is a valuable time for your child to settle into the school day. If your child arrives after the register is taken at 9.10am they will be marked as late and letters may be sent out for persistent lateness.

Special and Class Assemblies

Our Special Assembly takes place once a half term on a Friday afternoon at 2:50pm. You will receive dates through the newsletter and your class teacher will let you know if your child has been selected for an award.

In the Summer term, each class from Year 1 upwards will lead an assembly. This is usually a celebration of the term's topic and the parents of the children in that class are invited.

SHARE

SHARE happens regularly on a Friday morning at 9am. All dates will be in the diary section of the newsletter.

Parent's Evenings

Parent's Evenings are held twice a year in the autumn and spring terms and there is an informal parent drop in at the end of the summer term. At Parent's Evening we welcome the whole family to join us for drinks and cake. We provide a crèche for the little ones too. You will be informed when Parent's Evenings are coming up and will have the opportunity to book in to see the class teachers to discuss your child's progress.

Phonics Check

Year 1s have a national phonics screening check in June. The check consists of 20 real words and 20 made up "alien" words (pseudo-words) which are designed to assess if children can recognise the sounds (phonemes) different letter combinations (graphemes) make. Children segment and blend words for reading and the screening helps us ensure children are using adequate phonic decoding strategies. Children have begun learning phonics in Reception and will continue in Y1. We will give you more information on phonics and the phonic screening during the year.

Golden Treats

As in Reception, each session every child starts on the sun and as they go through the day and make their individual choices, they can move upwards onto the silver and even the gold star for following our 6 Golden Rules.

If the choices they make are not so good, they may be moved down to the white cloud or the black cloud. These can change through the course of the day and at home time, if they are on the gold star they get a gold star sticker on their own chart in the classroom.

When a child reaches 6 gold star stickers, they bring a 'golden ticket' to the school office which they can exchange for a Golden Treat.

The Golden Treats they can choose from currently are Afternoon Tea with the Head teacher, Hot Chocolate with cream and marshmallows, Ice Cream with toppings or Face/Nail painting and this is done once a term.

The Golden Rules and Values

We expect a high standard of behaviour at all times and encourage this by praising and rewarding positive behaviour through a variety of means, including the Friday “Special Assembly” to which parents are invited in rotation.

<u>Golden Rule</u>	<u>Corresponding Value</u>
We are Honest	Integrity
We are Responsible & Respectful	Gratitude
We are Helpful	Support
We Try Our Best	Resilience
We Listen	Understanding
We are Kind & Caring	Oneness

We also have the **Carlton 4 C’s**

- **Calm, Co-operative and Caring Community**
- **Courteous Corridors**
- **Considerate Classrooms**
- **Clean Cloakrooms**

Golden Time

Golden time is a special time set aside on a Friday afternoon where the children choose an activity they would like to do from around the school.

If a child has been on the black cloud due to breaking one or more of the Golden rules during the week, they will lose a portion of their Golden Time.

Keeping in Touch

We use variety of ways to communicate with you about what is happening in school and special events.

Please check out our website for school details:

www.lincolncarltonacademy.com

The newsletter goes out each week on a Thursday by email so please look out for it. All letters regarding school trips, events or after school clubs will be sent out by email with the Thursday newsletter. Please continue to check book bags each night in case some information is sent this way.

We will also be introducing ParentHub—a free app to all Android and IOS users. More information to follow.

Our facebook page is:

www.facebook.com/lincolncarltonacademy.

As we continue to aim to be a paperless school, please notify the office as soon as possible if you change your email address. You can send changes to:

enquiries@lincolncarltonacademy.lincs.sch.uk

Family Support

Ruth Stephenson, our Family Support worker, is available to help with advice, information or support on a 1:1 basis by appointment.

As part of our family support we also offer courses and parent support groups such as our Special Education Needs (SEN) parents support sessions and drop in sessions.

Any courses that are running are advertised in the weekly newsletters. There are limited spaces available on the courses and we can often offer a crèche.

To book your place on any of the courses or to make an appointment please contact Ruth on 01522 527339.

School Trips

Throughout the year we have planned various fun and engaging trips to tie in with the term's topic.

With all trips, without sufficient contributions from parents we may not be able to subsidise a year group attending a trip. If you are having any problems with making payments, please speak to the school office as soon as possible.

Creative Curriculum Themes

Term 1	Splendid Skies
Term 2	Let's Celebrate
Term 3	Moon Zoom
Term 4	Paws, Claws & Whiskers
Term 5	The Enchanted Woodland
Term 6	Memory Box

Food in School

All Key Stage 1 children are offered a free meal each day which is made onsite by our own kitchen team. We will automatically provide a standard hot dinner unless you tell us otherwise through the online ordering system or by telling the office.

Please ensure that your child continues to bring a named water bottle to school filled with fresh water every day. Fruit is offered every day and milk can be purchased termly at a small cost from Coolmilk.com